

Egil's 49 Merchant Pre-Registration Packet
Event Co-Steward: Baintighearn Ailántha of Williams Keep, Egils@antir.org
Merchant Coordinator: Thea Ton Trofilmon

The Barony of Adiantum is pleased to present the Egil Skallagrimsson Memorial Tournament May 23 to May 26, 2025 at Lynx Hollow State Park, 80998 Davisson Rd. Creswell Oregon, 97426

To be a merchant, please read and fill out this application and return to the autocrat's address below.
Deadline: applications must be postmarked by May 1, 2025! Print or type; illegible apps will be returned.
You are NOT confirmed until you receive a confirmation from Baintighearn Ailántha of Williams Keep.
Applications received without payment will not be considered. No Post-Dated Checks. Checks or Money Order ONLY. No Cash.

➤ **This merchant pre-registration form is for your booth only.**

You will pay your site fee at the gate/pre-registration when you arrive on site for setup.

➤ Merchant fee is due with this application and must be postmarked by Monday, May 1, 2025.

➤ Merchant fee is non-refundable if cancelled after May 8, 2025.

➤ Vending days are from Friday, May 23, through Monday, May 26, 2025.

➤ Vendors will be allowed to enter the site for setup on Thursday, May 22nd starting at 1:00 PM, through 8:00PM. We cannot allow merchants onsite before 1:00 PM as we need that time to lay out and prepare Merchant's Row. Merchants are also welcome to arrive on Friday during the hours of general admission.

➤ We ask that merchants along with all of the general public leave the site no later than 3:00 PM on Monday.

➤ This site does not have electricity or running water

available. We will have potable water available from a water tank that will be centrally located to the site, not necessarily merchant's row. Please bring water storage and transport containers accordingly.

➤ As this is an event with a medieval theme, we want to preserve the medieval character of the Merchants Row. Merchants shall wear appropriate SCA garb, your booths be medieval appropriate or "camouflaged", and we ask that all merchandise for sale be of medieval character or SCA appropriate.

➤ No alcohol may be sold at the event, as per State liquor laws.

➤ Smoking and vaping are prohibited on this site. It is part of the terms of our site rental contract, set by the State of Oregon as well as SCA policy.

➤ You need to have a fire extinguisher if there is to be any fire of any size in or near your booth.

➤ Oregon does not have a sales tax, so all merchants are free from having to collect one!

➤ ALL MERCHANTS WILL BE JURIED BY COMMITTEE

REMEMBER: YOUR VENDOR FEE DOES NOT INCLUDE YOUR INDIVIDUAL SITE FEE

Make Check or Money Order Payable To:
"SCA Inc., - Barony of Adiantum "
DO NOT SEND CASH!

Mail your completed application packet and all fees to:
Bonnie Williams
812 South 57th St
Springfield, OR 97478

To **cancel** a vendor registration, written notification must be postmarked no later than **May 1, 2025** to the above address or emailed by midnight May 8, 2025 to Egils@antir.org. Include the following information: the name of your business, and the legal name(s) of the vendor(s) wishing to cancel. Written cancellation requests postmarked after the processing deadline will be honored, but no fees will be refunded. Once a registration has been canceled, it cannot be un-canceled.

It is the responsibility of the merchant to comply with any State, Local and/or Federal requirements for the nature of their business. The SCA and/or any local branch takes no responsibility for individual merchant non-compliance and the consequences incurred from such.

The SCA cannot impart its non-profit status to any merchant at any SCA event.

Egil's Market Vendor Application*All applications must be postmarked by May 1, 2025.*

Business Name: _____
 Legal Name: _____ SCA Name: _____
 Mailing Address: _____ City/State/ZIP: _____
 Day Phone: _____ E-Mail Address: _____
 Website: _____

Merchandise Description (food vendors describe menu)

What Percentage of your products are: Hand-made by you ___% Retail ___% Imported ___%

Are you interested in being open after dark? Y / N

Market Space Requirements and Fees

The merchant fee is \$3.00 per foot of frontage. Your space request should encompass what you will require to set up both your booth and your camping area including guy lines. We will do our best to accommodate your frontage and depth requests. We ask that any non-period encampment connected with your booth be screened from the public.

Frontage: _____ ft. X \$3.00 = \$ _____ Total Fee.

>>>> Make checks payable to **SCA Inc: Barony of Adiantum** <<<<

Requested Depth: _____ ft.

Special Requirements/Requests: _____

(Special requests will be accommodated if possible. A staff member will contact you before processing payment if any there is any immediately apparent inability to accommodate your request)

Egil's Market Vendor Agreement**ALL VENDORS MUST SIGN THIS DOCUMENT TO MERCHANT AT EGIL'S.**

I, the undersigned, vendor for myself and my agents, employees and affiliates, have read and understood all information and regulations relevant to vending at Egil's 2025 and agree to abide by all rules established by the State of Oregon, the Society for Creative Anachronism, Inc. (SCA), and the Event Steward Staff of Egil's 2025. I acknowledge that I am an independent operator and that neither I, nor my agents, employees, or affiliates have any authority to contract or incur liability for or obligation on behalf of the SCA, Egil's 2025 or any of their agents; and will indemnify the above entities against any and all claims that may be made against them due to my activities. I assume responsibility for any claims, costs, expenses or attorney fees incurred by the SCA or Egil's 2025 due to my activities. I agree that if anyone using my assigned Market space fails to comply with all applicable rules or any portion of this agreement, the Event Stewards and Merchant Staff may take immediate steps which, in their sole judgment, may be necessary to protect Egil's 2025 and the SCA's interests, including, but not limited to, the closing of the contracted selling site, removal of selling materials, removal of vendor and halting all vendor activities at Egil's 2025 without refund of any fees to the vendor. **I acknowledge that my assigned Market space is non-transferable and that use is limited to the persons listed with this agreement. I assume full responsibility for the actions of any and all persons who use my assigned space for vending, camping or any other activities.** I agree that I will have removed all equipment, supplies, merchandise, and trash from my assigned space and will have paid all charges by no later than 3:00 PM on May 26th, 2025. I assume responsibility for any hauling charges or other expenses incurred for disposal and for cleanup of the Market site I occupied. I understand the definitions of wares set forth within this packet and all booth requirements. I understand the alcohol and controlled substance policy as set forth in this packet and agree on behalf of myself and my entire party to comply fully.

Legal Signature: _____ Date: _____

Print Name: _____

If you are an Alter-abled merchant please check this box. It may be possible for us to make some accommodations for you.

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Food Booth Addendum

Applications must be post marked by May 1, 2025

Food Booth Addendum Agreement

We have a great need for food merchants at our event and want to make sure that everything goes as well as possible both for all of the merchants as well as their customers. To that end, there are some guidelines and requirements that we have to abide by for your protection, as well as ours. Since food has its own special concerns and legal requirements, there are some additional needs that come up. These are:

- Merchant that has registered the business must have a valid Oregon Food Handler's Card.
 - Food booth workers must have valid Oregon Food Handler's Cards.
 - Food booths must have a county and state approved fire extinguisher.
 - Remember to fill out ALL of the forms in the market packet.
 - The food booth owner is responsible for a county and state approved hand wash station.
 - The food booth owner is responsible for county and state approved sanitation kit.
 - Only approved merchants and staff may vend in the booth.
 - To best serve the needs of the populace Food Booths are to remain open until at least 6pm each day (unless cleared with the Event Steward overseeing Merchants).
- Please bring a garbage can for any disposable items or refuse. We can't guarantee any near your booth.

Please make sure to abide by these requirements. If you have any concerns or questions regarding these, please let us know and we can do our best to address them. If you choose not to, we will have no choice but to ask you to leave the event. We don't want to do that! Also, the fire marshal has been known to visit us from time to time, so make sure to have your fire extinguisher visible and ready!

Business Name: _____

Name: _____ SCA Name: _____

Legal signature: _____ Date _____

Let's have a great event!

IMPORTANT INFORMATION FOR MINORS ACCOMPANIED BY A NON-PARENT ADULT:

Minors who are attending without a parent or guardian must have the Medical Authorization for Minors and a Minor Participation Consent Form completed by the parent. Additional information is on the Minor Medical Waiver. Go to this site -- <https://antir.org/library/> -- then click on the last box, Forms, and download numbers 04 (US) and 05.

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